

# Homer Community Festival Committee

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Minutes of the Meeting on  
March 2, 2022

**Village of Homer Glen  
14240 W. 151<sup>st</sup> Street  
Village Community Room**

**1. Call to Order**

The meeting was called to order at 5:30 p.m. by Chairman Fialko.

**2. Pledge of Allegiance**

**3. Roll Call; Establish Quorum**

Members present at 5:30 p.m. were Chairman Dan Fialko, Co-Chair Ruben Pazmino, Karen Adamczyk, Ethan Fialko, Mark Gawron, Carmen Maurella, Sue Steilen, Debbie Stevens, and John Walters.

Members absent: Mike Carlson, Tony Drabik, Paul McGary, and Sara Rudnik.

Also Present: Lt. Jeff Taylor, Dan Kenney, HCBA Executive Director Dan Mulka, HCBA Board Member Michelle Kerfin, Superintendent of Parks and Facilities John Robinson (arrived 5:36), and Homer Township Parade Coordinator Vicki Bozen (arrived 5:38).

**4. Approval of Amendments to the Agenda**

Co-Chairman Pazmino requested item 8. a. 2., Site Planning, be moved in front of item 8. a. 1.

**5. Approval of Minutes**

a. February 2, 2022

Co-Chairman Pazmino made a motion to approve the minutes of the February 2, 2022, meeting. Second was made by Member Adamczyk. None were opposed. Motion carried.

**6. Public Comment**

None.

**7. Announcements**

Chairman Fialko welcomed member Ethan Fialko and Lt. Jeff Taylor.

**8. Old Business**

a. **2022 HomerFest Planning**

## 1. Site Planning and Layout

Member Gawron presented a diagram of the site layout. The tent size pictured is an 80'x180' tent. If mega pass sales exceed last year's sales, the tent size will be increased to an 80'x220'.

Co-Chairman Pazmino described the Cigar Bar tent. The tent will be provided through a sponsorship of \$2,500 to \$5,000. A wristband will be required for admission to the tent. The suggested price for the wristband was \$25. A small exclusive bar would be available to patrons in the tent. The tent size will be 15'x20' and seat about 20 people. The sponsor or tobacco business of the tent could invite their customers to the Fest to experience the tent. The marketing package would include sponsor name on the tent, three or four placements of a banner, two to four tickets to come to the festival, some drink tickets, and mention on the stage. The wristbands and drink sales will provide revenue to the Fest. The owner/sponsor of the tent can sell their own products inside the tent. A volunteer will be needed to manage the bar in the tent as a dedicated server. Pazmino will recommend to the tobacco shop that goes into the tent to provide a representative to market their products.

Walt Konow has offered four air-conditioned sanitation stalls for use at the Fest. However, the Village would be responsible for servicing/emptying of the units. Consensus was not to use them this year.

Chairman Fialko inspected the entrance to be used by the band vehicles and determined that the posts would not need to be removed. There is a 12 ft. clearance, which is wide enough for the vehicles to get through.

The food vendor route will be through the east entrance of Heritage Circle. Handicap parking will be up front by the Village Hall. Food vendors may park by the baseball diamonds and use the path to bring their supplies as needed.

Member Gawron will create another diagram that shows the location of the porta potties and other accessories. When the weather improves Chairman Fialko will meet with the carnival vendor to walk the site and review the layout. Member Gawron offered to create a diagram layout for the carnival.

## 2. Food Vendor Selection

Member Steilen presented the food vendor submissions. Eleven applications were received. With preference given to Homer Glen businesses the following vendors were chosen:

**The Creamery (trailer)** - Chairman Fialko suggested asking The Creamery if they would be okay if Rainbow Cone was there also and have both vendors.

**Joey's Red Hots (truck)** – they have also offered to feed all the families on Special Needs Day.

**Ben's Soft Pretzels (trailer/tent)**

**Pelican Harry's (tent)** – preference was given to allow Pelican Harry's to sell pulled pork. They will also feed the bands.

**Much Salsa (truck)**

**KG Specialties (trailer)**

**Papa Joe's Pizza (tent)** – Since there were no submissions from a pizza vendor, Chairman Fialko suggested Papa Joe's. The owner is a Homer Glen resident, and Member Maurella is also affiliated with the business. A vote was called by the Chairman to allow Papa Joe's. All were in favor. Papa Joe's may also be able to supply pizza slices to special needs families on Special Needs Day.

**Smokin' Z BBQ (truck)** - only if they agree not to do pulled pork sandwiches. They can sell a pulled pork parfait dish.

The above list of eight vendors includes a mix of trucks, trailers, and tents. Before adding an additional two vendors, the site will be reviewed to see if it can accommodate more vendors.

The vendors with trucks and trailers will be placed to the west of the sidewalk leading to the beer tent. The vendors with tents will be placed to the east of the sidewalk. This will also make it easier to manage power needs.

### **3. Parking Plan Update**

Member Maurella asked about use of Township property, on the west side of the shed, for parking. Chairman Fialko has an IGA put together for the use of the Township property.

### **4. Drone Photography**

In past years, a drone photographer has been hired to video record the festival. The contractor created a video with music and provided the raw footage to the Village. The video is posted on the HomerFest website. The video footage is used for Village marketing and a perk for sponsors. Committee consensus was to pursue the services again this year.

### **5. Committee Member Updates**

Co-Chairman Pazmino left at 6:25 p.m.

Member Steilen presented a Committee Member Task List form and requested members to submit a list of their tasks and deadline dates. This will

assist in meeting deadlines and identifying tasks that may not be assigned. It will also serve as a guide for future fests.

Member Stevens created a report of last years Public Works' employees' hours worked schedule. This will serve as a model to be used in planning for this year.

Member Adamczyk reported the Ability Awareness Committee is working on a plan for Special Needs Day. She will have something to present next month.

Michelle Kerfin from the Heritage Corridor Business Alliance (HCBA) reviewed what they did for the Fest last year.

- Provided advertising postcards and mailers.
- Gave out free t-shirts for kids
- Gave out glow necklaces
- Assisted in handing out Village provided balsa planes.
- Free Face Painting
- Free Raffle
- DJ
- Planned to have a Dunk Tank and Bubbles that were canceled due to weather.

The HCBA wants to continue to partner with the community to do something this year. They would like a larger tent to accommodate their businesses and face painting activities.

Vicki Bozen reported the parade will take place on June 25, the Saturday of the Fest. The Township is looking for volunteers and help. The route, time, and road blocks will all be the same. The Oscar Mayer weiner mobile would like to come to the Fest after the parade and provide a photo opportunity. The location is to be determined. Between the library and the west side of Heritage Circle, by the entrance, may work.

Member Gawron will continue to work on drawings for the site layout and signage placement.

Member Walters will use his car to block the entrance for the bands and then move it when the time comes to escort the bands. The bands will be escorted with a golf cart.

Chairman Fialko reported that the two main bands for each of the four nights are lined up. Member Carlson has a band, DJ and drummer. Since Mike Carlson is a member of the Committee, Chairman Fialko sought the

Committee's approval to pay Member Carlson's band \$250 to perform at the Fest on Thursday night. All agreed.

Chairman Fialko asked Member Steilen to reach out to the owner of the farm lot for permission to use it for parking.

**9. New Business**

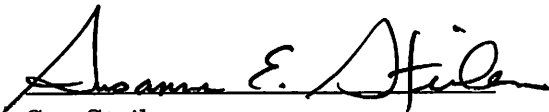
**10. Next Meeting**

The next meeting will be on Wednesday, April 6, at 5:30 p.m.

**11. Adjournment**

Member Maurella made a motion to adjourn the meeting. Second was made by Member Stevens. The motion passed unanimously. The meeting adjourned at 6:49 p.m.

Respectfully Submitted:



Sue Steilen  
Special Events Coordinator  
Village of Homer Glen