

# Homer Community Festival Committee

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Minutes of the Meeting on  
May 21, 2019

**Village of Homer Glen  
14240 W. 151<sup>st</sup> Street  
Community Room**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Trustee Gray.

**2. Pledge of Allegiance**

**3. Roll Call; Establish Quorum**

Members present at 6:00 p.m. were Mike De Vivo, Todd Fonfara, Trustee Keith Gray, Ed Kalas, Chris Locacius, Sue Steilen, and Debbie Stevens.

Also Present: Dave Bricker, Lynda Laskowski, Paul McGary, and Facilities Manager John Robinson. Lt. Jim Holuj arrived at 6:07 p.m. Village Manager Karie Friling arrived at 7:00 p.m.

Members Absent: Carlo Caprio, Tony Drabik, and Sara Rudnik.

**4. Approval of Amendments to the Agenda**

None.

**5. Approval of Minutes**

a) May 14, 2019

Member De Vivo made a motion to approve the minutes from the May 14, 2019 meeting. Second was made by Member Locacius. The motion passed unanimously.

**6. Public Comment**

None.

**7. Announcements**

None.

**8. Old Business**

a. 2019 Festival Planning

1. Discussion Regarding 2019 Homer Community Festival Layout

Member De Vivo and John Robinson reviewed the site setup for the fireworks. The porta-potty placements were reviewed; none will be placed on the east side of the Beer Tent in the smoking area.

2. Discussion Regarding Tents

Trustee Gray had ordered six food vendor tents. Only five tents will be needed. Instead of canceling the tent, the extra tent will be used by a consultant for the Village to survey residents. Trustee Gray is also waiting to hear what would be required to have the tents set up early.

3. Discussion Regarding Temporary Road Options

Member De Vivo has acquired 52 jersey walls, which should be all that will be needed. He is planning on installing a sidewalk in front of the Library. It will take four weeks to install the sidewalk. The Village has one message board that can be used to help direct traffic to parking.

4. Discussion Regarding Parking Options

Member De Vivo is planning to build roads on the corner lot to assist with parking during wet conditions. Oak Prairie school will be used as a backup off site location with a shuttle bus. The Homer Junior High parking lot may be another off-site location.

Options for alternatives if it rains. The priority of focus for facilitating operations will be the following order:

- 1) Carnival
- 2) Music
- 3) Food

To accommodate music, a smaller beer tent could be set up in the parking lot, but that will decrease the number of parking spaces.

5. Discussion Regarding Heritage Corridor Business Alliance Providing Bingo

Trustee Gray has spoken with Jodi Adelman and requested that she have all the plans together by the end of May. The stage can be used from 11:30 a.m. to 1:30 p.m. on Sunday.

6. Advertising Update

Member Stevens reported that the half page needs to be proofed by May 31. The ad will be in the June 6 edition of the Homer Horizon and Lockport Legend. Member Stevens will reach out to Mary Pat DeGrassi at the Township to see if they would like the parade to be included in the ad. Member Steilen request that mega passes will be sold at the Village Hall in the ad. Member De Vivo reported that the subdivision and 4x4 signs will be put up this week.

7. Food Vendor Update

Member Steilen reported that Tavern in the Glen has decided not to be a food vendor.

8. Sanitation Needs Update

Member Steilen reported that Homewood Disposal will provide an attendant for all three nights. Two units will be delivered on Monday. The remaining units will be delivered on Wednesday. Two units will be placed near the Active Core for the night of the Fireworks. One unit will be placed in the carnival area.

9. Special Needs Day Update

Member Stevens reported that six families have registered to date. Trustee Gray spoke with the owner of Momentum Dance Studios, who is a sponsor of Special Needs Day. The Dance Studio would like to put on three, three-minute performances on stage at the Special Needs Day event. Trustee Gray told them that they would have to provide their own sound system. The performance will be able to have the stage between 12:30 and 2:00 p.m. The registration for special needs will be set at 50 special needs children and their families. No family will be turned away if the number is exceeded.

10. Sponsors Update

The cutoff for being included on the t-shirts is June 1.

11. Staff Handbook Update

Committee members gave their updated information to Member De Vivo.

12. T-shirts Update

Trustee Gray presented the t-shirt designs that have been finalized. He is waiting for the logos.

13. Volunteer Update

Member De Vivo will meet with Mike Meyers, who is with the Boy Scouts, to recruit scouts for volunteers. Member Stevens explained that volunteers can get two ride ticket per volunteer hour or ten tickets if they volunteer for four hours. Village Manger Karie Friling has extended an incentive to Village employees. If they volunteer for six hours, they get a day off. Sharon Mahall from the Road District will coordinate volunteers on Thursday and Friday.

14. Volunteer Organization Update

Trustee Gray will reach out to each organization to verify that they have Basset training. The Committee consensus agreed to allowing the Homer Glen Junior Woman's Club to have a container on tables to collect beer cans for Ronald McDonald House.

15. Website Update

Trustee Gray reported that Member Rudnik is requesting logos for food vendors, sponsors, and bands for the website.

**9. New Business**

Signs will be placed at Heritage Park a week in advance of the Fest to inform the public that the park will be closed.

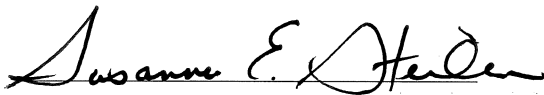
**10. Next Meeting – May 28, 2019**

Next meeting scheduled for May 28 at 6:30 p.m.

**11. Adjournment**

Member De Vivo made a motion to adjourn the meeting. Second was made by Member Stevens. The motion passed unanimously. The meeting was adjourned at 7:31 p.m.

Respectfully Submitted:



Sue Steilen

Community Relations Coordinator

Village of Homer Glen