

Homer Community Festival Committee

Minutes of the Special Meeting on
June 4, 2019

**Village of Homer Glen
14240 W. 151st Street
Village Board Room**

1. Call to Order

The meeting was called to order at 6:30 p.m. by Trustee Gray.

2. Pledge of Allegiance

3. Roll Call; Establish Quorum

Members present at 6:30 p.m. were Trustee Keith Gray, Carlo Caprio, Mike De Vivo, Tony Drabik, Todd Fonfara, Ed Kalas, Sara Rudnik, Sue Steilen, and Debbie Stevens.

Members Absent: Chris Locacius.

Also Present: Ken Bodenhagen, Dave Bricker, Mike Gamprel, Lt. Jim Holuj, Lynda Laskowski, Paul McGary, and Facilities Manager John Robinson.

4. Approval of Amendments to the Agenda

a) May 28, 2019

Member Kalas made a motion to approve the minutes from the April 30, 2019 meeting. Second was made by Member Drabik. The motion passed unanimously.

5. Approval of Minutes

None were presented.

6. Public Comment

None.

7. Announcements

None.

8. Old Business

a. 2019 Festival Planning

1. Discussion Regarding Festival Layout

Member De Vivo reported the Road District will be adding gravel up to the main tent. Rain and water evaporation rates are a concern. Member De Vivo asked the tent company to provide prices for an entire tent floor in the main

tent, a dance floor, and setting the tents up a week early. Trustee Gray will follow up with the tent company representative.

2. Discussion Regarding Parking and Pedestrian Options Plans

Special Needs Day parking will be in front of the Village Hall building and the west side of the building. Member Steilen contacted the school districts about use of their parking lots if needed. Oak Prairie has agreed to the use of their parking lot. District 33C has given permission for the use of Homer Junior High, Schilling, and Young schools. Hadley School is having construction on their parking lot. Member De Vivo has reached out to the bus company for transportation from the off-site parking. The Road District has a goal of installing a sidewalk in front of the library, if they can't get a sidewalk installed they will place plywood and gravel down for a path. The farm lot is holding water, if the owner can't cut the grass the lot will not be usable.

3. Discussion Regarding Tents

Trustee Gray reported that the order is locked in for the five food vendor tents, the community awareness tent, the 80'x180' entertainment tent, and the 40'x80' family dining tent, the face painter tent, and the band tent. Facility Manager pointed out that the ground for the entertainment tent is pitched. If it rains, water will flow into the tent, and if the tent is set up early, the tent would block the sun from drying out the tent.

4. Update Advertising

Member Stevens presented the half page ad that will be featured in the Homer Horizon and Lockport Legend on June 6. She also reviewed a center spread ad that will be featured in the Homer Horizon on June 13. The posters have been printed and will be delivered on Monday. There are 20 copies of each.

5. Update Sponsors

Busey Bank has come in as a \$1,000. The sponsorship total is a little less than last year. All Around Amusements is a \$5,000 sponsor for the fireworks. If the fireworks date is delayed beyond when the carnival is here, they will not be responsible for their sponsorship.

6. Update Special Needs Day

Member Stevens reported 22 special needs individuals have signed up. With family members added in, there are 81 people registered to attend. Special Needs Day is open to Homer Glen and Homer Township residents. Students of Momentum Dance Studio that live outside of the Homer area can also register to attend. Member Stevens spoke to the carnival owner about prizes, and he gave Stevens the contact information for his prize supplier. The

Committee agreed to provide two prizes per special needs child. Each child will be given two tickets. Member Stevens will order a few extra prizes. The carnival owner, Rob Salerno, will meet with Facilities Manager Robinson on Thursday to discuss the layout. There are no rides that will be excluded from the Mega Pass. "No Mega Pass refunds due to weather" should be included on signage, advertising, and mega pass receipts.

7. Update Volunteers

Member Steilen reported Thursday and Friday volunteer coverage is set. The weekend needs volunteers for ticket sales and ID checks. Special Needs Day is also covered. Karen Adamczyk from School District 92 will bring four to eight teachers to help. Member Stevens sent information about free ride tickets that will be available to student volunteers to the High School. Member Drabik will post request for volunteers on local Facebook pages. Trustee Gray will schedule a meeting for the beer tent volunteer organizations for Monday, June 17, at 6:00.

8. Discussion Regarding HCBA Bingo

Trustee Gray reported the Heritage Corridor Business Alliance is checking to see if they have a license to offer Bingo. The Village attorney has told Trustee Gray that the Village has an ordinance that prohibits gambling on Village park property. He is still seeking more guidance about the split-the-pot from the Village attorney.

9. Supply Needs

Supplies needed include 25 tubs of wipes, gloves, sunscreen, and bug spray. The Village has contracted for three mosquito sprays for the park for the Fest.

9. New Business

Member Caprio has contacted Ken Rafter for the overnight security. The Security meeting will take place on Tuesday, June 11, at 5:00 p.m. at the Village Hall. EMA, Will County Sheriffs and Sheriff's Auxiliary, Member Caprio, Trustee Gray, and Road District staff will attend the meeting. Member Caprio will also make arrangements for an ATM.

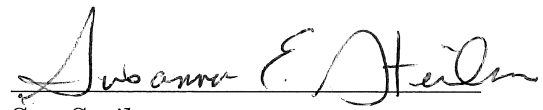
10. Next Meeting – June 11, 2019

Next meeting scheduled for June 18 at 6:30 p.m.

11. Adjournment

Member Caprio made a motion to adjourn the meeting. Second was made by Member Drabik. The motion passed unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Sue Steilen".

Sue Steilen

Community Relations Coordinator

Village of Homer Glen