



VILLAGE OF HOMER GLEN

Right of Way, Utility and Drainage Easement Application

Phone: 708-301-0632

Fax: 708-301-0417

(Please print legibly)

Applicant: _____ Phone: _____

Address: _____

Contact Name: _____ Email: _____

Contractor's Co. Name: _____ Phone#: _____

E-Mail: _____

Contractor's Co. Name: _____ Phone#: _____

E-Mail: _____

Contractor's Co. Name: _____ Phone#: _____

E-Mail: _____

LOCATION OF PROPOSED PROJECT WITH ADDRESS OR PIN IF POSSIBLE (for utility work, please provide the nearest property address or, if unavailable, the nearest intersection):

SCOPE OF WORK:

SUBMITTAL REQUIREMENTS:

- ✓ Completed Permit Application, including all contractors involved in the project
- ✓ Attach a copy of the site plan, building or structural plans, OR any other supporting plans and/or documents with the application.

PLEASE READ THE FOLLOWING PROVISIONS AND SIGN BELOW:

- A. I/We also agree that all work performed under said permit will be in accordance with the site plan(s) and building plan(s), including the applicable State, Federal & Village of Homer Glen rules and regulations, including sediment and erosion control.
- B. I/We understand that if construction is not commenced within one hundred and eighty (180) days from issuance date, the permit will be considered void. If the permitted work is not completed within one year, the permit will be considered expired and must be renewed to continue the work or request any further action.
- C. I hereby certify that the proposed work is authorized by the owner of record and that I am the owner or have been authorized by the owner to make this application as his/her authorized agent. I certify that all contractors listed and or owners/doing their own construction are true and accurate.
- D. I/We understand it is my/our responsibility to contact the appropriate Highway Authority and/or any other agencies having jurisdiction, and copies of said application(s) should be made part of this submittal.
- E. The Permit Fee and any other applicable fees are payable at time of the application submittal (unless payment arrangements have been established prior to the submittal)
- F. All clean-up & restoration work shall be completed as per the Village Code, and shall be completed in a timely manner.

PRINT NAME: _____

SIGNATURE: _____

DATE: _____

Your responsibilities:

- Contact J.U.L.I.E. a minimum of 48 hours prior to construction to locate any and all existing utilities.
- Proper traffic control shall be provided by the contractor per the *Manual on Uniform Traffic Control Devices* and the *Illinois Department of Transportation's Standard Specifications for Road and Bridge Construction, current edition*.
- All excavations shall be filled to grade and made as aesthetically pleasing as possible during the winter months, until such time they can be restored to their original condition. It shall be the contractor's responsibility to maintain any temporary patches or repairs, until such time that permanent restoration can be completed.
- Proposed work near Village-owned trees: the contractor shall adhere to the Village code related to parkway tree protection.

NOTE: All building/construction permits are pursuant to the Village of Homer Glen Building, Zoning and Stormwater Ordinances. **The Building Permit Fee is non-refundable.**

I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.

Signature: _____ Date: _____