

# Homer Community Festival Committee

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Minutes of the Meeting on  
May 4, 2022

**Village of Homer Glen  
14240 W. 151<sup>st</sup> Street  
Community Room**

**1. Call to Order**

The meeting was called to order at 5:30 p.m. by Chairman Fialko.

**2. Pledge of Allegiance**

**3. Roll Call; Establish Quorum**

Members present at 5:30 p.m. were Chairman Dan Fialko, Co-Chair Ruben Pazmino, Karen Adamczyk, Mike Carlson, Tony Drabik, Mark Gawron, Paul McGary, Sue Steilen, Debbie Stevens, and John Walters.

Members absent: Carmen Maurella, Ethan Fialko, and Sara Rudnik.

Also Present: Dave Medema (Homer Township Road District), Lt. Jeff Taylor, Mike Gemprel (Will County Sheriff's Auxiliary), Dan Mulka (HCBA Executive Director), John Robinson, Superintendent of Parks and Facilities. Brent Woods was present via phone. Dave Bricker joined later.

**4. Approval of Amendments to the Agenda**

None.

**5. Approval of Minutes**

a. April 6, 2022

Member Drabik made a motion to approve the minutes of the April 6, 2022, meeting. Second was made by Member Adamczyk. Motion passed unanimously.

**6. Public Comment**

None.

**7. Announcements**

Mike Gemprel from the Will County Sheriff's Auxiliary and Lt. Taylor are in attendance.

**8. Old Business**

a. 2022 HomerFest Planning

1. Site Planning and Layout

Member Gawron reported there were no changes to the plan this month. The diagram from the last meeting is the most current. He will have a diagram showing the barriers at the next meeting.

Member Steilen expressed concern about the entrance and exits for security. Chairman Fialko stated there will be no entrances or exits. Individuals will be able to go anywhere within the area designated by the signs. If there are problems changes will be made after the first night. Lt. Taylor said two deputies will be in the beer tent at all times. Two deputies will also be in the carnival. John Robinson said all communications and request for help are to go through command. Command will then contact the Sheriff's or necessary personnel.

Brent Woods reviewed the parking plan. Chairman Fialko stated there are about 150 spaces available on the farm property. The owner will mark the fence with tape to show how far cars can be parked. A fire truck and ambulance will be in front of the maintenance shed in the southeast corner. A tent and one ambulance will also be located by Heritage Circle on the east side of the beer tent area. Lt. Taylor will have a car placed near spot twelve.

The use of the lot labeled Parking Lot 1 will be weather dependent and also used as a last resort.

Brent Woods reported his bus company contact is not going to work out. Member Steilen and Member Gawron will work on finding a bus company.

It was unclear if the carnival employees will be using the same parking area as last year and require parking passes. Member Stevens stated the employees do wear uniforms if there is any question about their employee status. Last year, 35 spots were reserved for carnival employees.

Brent Woods exited the phone call. Member Stevens will discuss signage needed for the parade route the day of the parade with Brent Woods.

2. Security

Lt. Taylor and Mike Gemprel reported they are ready. No concerns were stated.

3. Review Schedules – Bands, Volunteers, Food Vendors, Beer Tent

Member Steilen reviewed all of the schedules have that have been set. On Friday, the volunteer organizations are not scheduled to show up until 4:30, which are also participating in Special Needs Day. The band starts at 4:30. The food vendors were not scheduled to open until 5:00. Committee members

will cover the bar until the volunteers get there. The food vendors will be given the opportunity to open earlier if they want.

Member Carlson will play music whenever needed.

Trustee Consolino will be getting a color guard for opening on Thursday night.

Anyone that will be on the stage needs to complete a hold harmless agreement.

Papa Joe's and Joey's Red Hots will provide food for Special Needs time.

There has been no notification that Elite will need sound on Sunday.

Out of all of the bands scheduled, nine people are from Homer Glen.

4. Food Vendor Meeting

Bobalu's has joined the food vendor line up. Chairman Fialko is asking that any food vendors that have grease provide a soak on the ground. The food vendor meeting is scheduled May 19.

Co-Chair Pazmino and Member Drabik will meet with Lakeshore Beverage on Thursday, May 5, to confirm the product that will be purchased.

Member Steilen requested help in finding volunteers for the Cigar Lounge. She also expressed concerns about the logo on the t-shirts. Co-Chair Pazmino will ask if their name can be used instead.

Member Stevens talked to all of the volunteer groups about meeting the BASSET Training requirements. There was confusion about the number of people that are required by the Illinois Liquor Commission to be BASSET trained. Member Steilen will contact the Illinois Liquor Commission.

5. Staff Handbook

Member Steilen circulated the Staff Handbook and requested phone number updates from Committee Members. It will be brought back to the next meeting for further review.

Member Carlson requested more tall round tables for the Beer Tent.

6. T-shirt Order

Member Steilen requested t-shirt sizes for the t-shirt order. The t-shirt design was shown. Committee members preferred blue for their shirt and the lighter color for the volunteers. The Ability Awareness Committee will choose the

color for the Special Needs shirt. The MD for Mike De Vivo was moved to the back to save the sleeve for a \$10,000 sponsor. "Event Staff" will be added to the Committee member shirts.

7. Volunteer Organization Meeting Date

Members Drabik, Stevens, and Steilen will be at the Volunteer Organization meeting. The meeting will be held on Wednesday, June 15 at 5:00. If the Committee needs to meet, the Committee meeting will follow the Volunteer meeting at 5:30 p.m. BASSET training is scheduled for May 21. Registration is required. Individuals should contact Member Steilen to register.

8. HCBA

Dan Mulka requested the link for volunteers to sign up.

Chairman Fialko requested the Rubi Agave logo be added to the t-shirts.

9. Parade Update

No update. Chairman Fialko reported Vicki Bozen brought in a car dealership sponsorship at the \$5,000 level.

10. Committee Member Updates

Co-Chair Pazmino reported he will be working on the set up for the Cigar Lounge.

Chairman Fialko requested member Steilen to be sure to get some handicap accessible tables. She will talk to the tent company.

Member Gawron reported he contacted 63 businesses and got three sponsors: the Phoenix for \$500, Kleen Spot cleaners \$200, and Dunkin Donuts Baskin Robbins on Bell Road for \$200.

Member Walters walked the site behind the stage with Mike Bonomo and they didn't think the parking exit plan was going to work. Member Walters then met with Member Gawron to review the band exit route. Walters expressed that he didn't care for the route that had been originally planned, and he came up another plan. The plan he suggested has the bands come and exit through the same entrance. Member Walters and Chairman Fialko will meet to confirm a plan.

Member McGary offered to put up posters in businesses again. The ice chests will be placed closer to the beer. Two chests will be in the beer tent and one outside to be closer to the food vendors. Member McGary will create a coupon for the food vendors. He will need to know if Smokin' Z is a vendor.

Member Adamczyk asked if the pamphlet for Special Needs will be sent to the schools. Member Steilen will confirm that they receive them.

Chairman Fialko announced that Amy Blank has resigned from the Village but will still help out at the Fest. He complimented Amy's work and expressed appreciation for all that she has done for the Fest. Carmen Maurella is looking for two part-time people to fill that position.

Member Stevens requested a second BASSET training day be added if needed. She will place the same order of prizes as last year. The registrants will also get free t-shirts and free food.

Member Steilen reported the band contracts have been emailed. Sponsorships are at the same level as last year. RE/MAX is uncertain. The volunteer schedule will be placed on the website tomorrow. Member Steilen will reach out to Sara Rudnik about assisting with the website.

Member Carlson stated his son needs community service hours and can help where needed.

Dave Bricker has issued a letter of approval for the fireworks.

Dave Medema suggested that the two porta potties at 151<sup>st</sup> and Crème Road be placed inside the gate on the Road District building side.

**9. New Business**

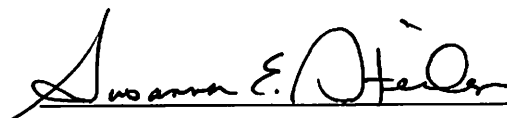
**10. Next Meeting**

The next meeting will be June 1 at 5:30 p.m.

**11. Adjournment**

Member McGary made a motion to adjourn the meeting. Second was made by Member Drabik. The motion passed unanimously. The meeting was adjourned at 6:50 p.m.

Respectfully Submitted:



Sue Steilen  
Community Events Coordinator