

# Plan Commission

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Minutes of the Meeting on  
July 1, 2021

Village of Homer Glen  
14240 W 151<sup>st</sup> Street, Homer Glen, IL 60491  
Community Room

**1. Call to Order**

The Meeting was called to Order at 7:05 PM

**2. Pledge of Allegiance to the Flag led by Commissioner Hand.**

**3. Roll Call**

Members present: Vice-Chair Verdun, Commissioner Stanly, Commissioner Hand, Commissioner Zarebczan, Commissioner McGary, Director Gadde, Senior Planner King and Plan Commission Secretary Cassin.

**Not present:** Chairman Kozor and Commissioner Foley

**4. Minutes**

**a) June 17, 2021**

Vice-Chair Verdun asked for a motion to approve the minutes from the June 17, 2021 Plan Commission, as written. Commissioner McGary made the motion to approve the minutes, seconded by Commissioner Zarebczan. All in favor, zero (0) opposed. The motion carried.

The Plan Commission Secretary swore in all present, wishing to speak.

**5. Public Comment. NONE**

**6. New Business**

**a) Citizen Planner Training by APA-IL and Chaddick Institute for Metropolitan Development, Session Leaders: Marty Scott, AICP ad Andy Cross, AICP**

Marty Scott (Western Springs) and Andy Cross (Highland Park) presenting. Each introduced themselves and provided a brief introduction of their career and experience.

The presenters went through a variety of slides, discussing various tools of the trade, which included explanations of the topics and tools used in the Planning and Zoning Department.

The presenters discussed the different roles of various Commissions, various jurisdictions including school districts, park districts, fire districts, municipalities, townships, State agencies, Regional Planning Commissions and the role of the Commissioners. They also discussed the role of the Elected Officials, including focusing on budget, non-land use responsibility, and are the final authority on land use matters, policy direction and they appoint Commission members. There was also discussion about reading emails into the record, of which they explained the adopted a policy that includes reading an email into the record of 200 words or less, otherwise, the email is just added to the packet. In addition, there was discussion about keeping a three (3) minute timer for the public comment and adhering to it. They cited some references for more learning material prior to concluding their presentation.

**7. Reports of Plan Commissioners and Staff**

Director Gadde informed the Plan Commission that the O'Malley subdivision approval is expiring soon they will need to go before the Village Board for an extension, which they will do on July 14, 2021. Also, Jewel is seeking a minor PUD amendment from the Village Board to add a fifth (5<sup>th</sup>) sign.

The next Plan Commission Meeting will be on July 15, 2021 with the continuation of the Cachey project and a variance case.

**8. Adjournment**

Member Hand made the motion to adjourn, seconded by member Stanly. All in favor, zero (0) opposed. The meeting was adjourned at 9:08 pm.

Minutes transcribed and respectfully submitted by Gia Cassin.

*Gia Cassin (Plan Commission Secretary):*

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*Gia Cassin*

*Approved Date:*

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*July 15, 2021*