

Administration & Finance Committee

Minutes of the Meeting on
July 10, 2019

**Village of Homer Glen
14240 W 151st Street, Homer Glen, IL 60491
Community Room**

1. Call to Order.

The meeting was called to order at 4:00 p.m. by Trustee Sweas.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Members present at 4:00 p.m. were Trustee Sharon Sweas, Trustee Beth Rodgers, Trustee Keith Gray, Finance Director John Sawyers and Village Manager Karie Friling.

Also Present: Development Services Director Michael Salamowicz, Facilities Manager John Robinson, Administrative and Analyst Matt Walsh.

Members absent: Mayor Yukich.

4. Approval of Amendments to the Agenda.

None.

5. Approval of Minutes.

a) June 5, 2019

Trustee Sweas stated that the minutes from the June 5, 2019 Administration & Finance Committee meeting were being presented for approval.

Trustee Gray made a motion to approve the minutes from the June 5, 2019 Administrative & Finance Committee meeting; seconded by Trustee Rodgers. The motion passed.

6. Public Comment.

There was no public comment.

7. Reports and Communications from Staff.

a) *Village Manager*

1. Village Manager Friling stated she would be turning in her 100-day report shortly.

2. Village Manager Friling stated the paving is complete in the Active Core of Heritage Park.

b) *Finance Director*

1. Finance Director John Sawyers Finance Director Sawyers provided the Village's revenue charts for June. He shared the data collected for Sales Tax, Home Rule Sales Tax, Income Tax, Use Tax, Gaming Taxes and Motor Fuel Tax.

c) *Development Services Director*

1. No report.

d) *Facilities Manager*

1. No Report

8. Old Business.

Trustee Rodgers asked for a status on the dog bite case with respect to recovering money the Village spent on the case. Village Manager Friling stated the Village will be reevaluating the fine structure.

9. New Business.

- a) Consider a Motion to Recommend Approval of the May 2019 Mahoney, Silverman & Cross, LLC Legal Bills, in the Amount of \$9,617.65.

Trustee Rodgers made a motion to recommend approval of the May 2019 Mahoney, Silverman & Cross, LLC Legal Bills, in the amount of \$9,617.65; seconded by Trustee Gray. The motion passed unanimously.

- b) Consider a Motion to Recommend Approval of the Purchase of Two (2) Outdoor Warning Siren Heads at a cost of \$19,102.00.

Trustee Sweas asked if these are replacement siren heads. Facilities Manager Robinson stated yes; they are replacement heads.

Trustee Rodgers made a motion to recommend approval of the Purchase of Two (2) Outdoor Warning Siren Heads at a cost of \$19,102.00; seconded by Trustee Sweas. The motion passed unanimously.

- c) Consider a Motion to Recommend Approval of Pay Estimate No. 9 from Integral Construction, Inc. for the Active Core Project at Heritage Park, in the amount of \$22,885.

Trustee Sweas asked if we are nearing completion of the project. Village Manager Friling stated we are getting close as the paving is now complete.

Trustee Gray made a motion to recommend approval of Pay Estimate No. 9 from Integral Construction, Inc. for the Active Core Project at Heritage Park, in the

amount of \$22,885; seconded by Trustee Rodgers. The motion passed unanimously.

- d) Consider a Motion to Recommend Approval of Pay Estimate No. 9 from Austin Tyler Construction, Inc. for the Fiddymment Creek Sanitary Sewer Project, in the amount of \$77,396.02.

Trustee Gray asked for an update. Development Services Director Salamowicz stated the sewer is complete and the restoration phase has begun.

Trustee Gray stated that early on in the project there were some resident complaints and he hasn't heard anything lately. Development Services Director Salamowicz stated there have been meetings with residents, the Forest Preserve and conservation specialists. The last set of inspections went well.

Trustee Sweas asked what the next steps are going to be with regard to filling in the area. Development Services Director Salamowicz stated they will be planting an appropriate seed mix that is found in forest preserves.

Trustee Gray made a motion to recommend approval of Pay Estimate No. 9 from Austin Tyler Construction, Inc. for the Fiddymment Creek Sanitary Sewer Project, in the amount of \$77,396.02; seconded by Trustee Rodgers. The motion passed unanimously.

- e) Consider a Motion to Recommend Approval of The Repairs and Resurfacing of the Erin Hills Park Bike Trail, as part of the Homer Township Road District's 2019 Roadway Improvement Project, in the amount of \$43,555.40.

Development Services Director Salamowicz stated this bike trail has been around a long time and has begun to deteriorate. Funds were budgeted for this project. In order to save money, this project was added to the Homer Township Road District's project.

Trustee Rodgers asked why we the Village is paying \$4,400 to HR Green for the project. Development Services Director Salamowicz stated an engineering firm is usually part of the process. They handle construction management, grading, inspections and other various items related to the project.

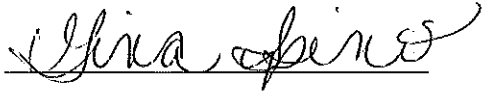
Trustee Gray asked what the plan is for the money that we saved by partnering with the Homer Township Road District. Facilities Manager Robinson stated that money will be used for repairs such as seal coating and crack filling throughout the trail system.

Trustee Rodgers made a motion to recommend approval of The Repairs and Resurfacing of the Erin Hills Park Bike Trail, as part of the Homer Township Road District's 2019 Roadway Improvement Project, in the amount of \$43,555.40; seconded by Trustee Sweas. The motion passed unanimously.

10. Adjournment.

Motion by Trustee Rodgers; seconded by Trustee Gray to adjourn. Motion carried.
The meeting was adjourned at 4:28 p.m.

Respectfully Submitted:

A handwritten signature in cursive script, reading "Gina Spino", is written over a horizontal line.

Gina Spino
Development Services Administrative Assistant/ AP & AR Clerk