

# VILLAGE OF HOMER GLEN

## Fence Application



Phone: 708-301-1301

Fax: 708-301-0417

**(Please print legibly)**

Owner's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Owner's E-Mail: \_\_\_\_\_ Property I.D. #: \_\_\_\_\_

Fence Height: \_\_\_\_\_ Total Cost of Improvements: \_\_\_\_\_

Contractor's Co. Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contractor's E-Mail: \_\_\_\_\_

Will this fence be used as a safety barrier for a swimming pool: Yes \_\_\_\_\_ No \_\_\_\_\_

**Safety barriers for pools must be a minimum of 48 inches (4 feet) in height.**

### **Submittal Requirements:**

- Plat of survey indicating the following:
  - The proposed location of the fence (mark proposed fence **xxxx** on plan)
  - All dimensions and drainage easements marked
- Attach a copy of the contract including a description of the fence (type, height & style of fence)
- Permit Fee due at time of submittal(accepted: check, visa/mastercard, money order or debit card)

\*It is the responsibility of the property owner to contact their homeowners association for their approval (if applicable) for covenants and restrictions beyond those enforced by the village.

**NOTE:** All building permits are pursuant to the Village of Homer Glen Building, Zoning and Stormwater Ordinances. If you have not begun construction within one hundred and eighty (180) days from issuance or if construction is not complete within one (1) year of issuance, your permit is void. A monetary penalty will be assessed, if Final Inspections are not scheduled. Final inspections must be scheduled and passed to complete your permit within the year that your permit is valid. If the job is not complete within the time frame, you will need to file for an extension.

**The Building Permit Fee is non-refundable.**

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Fence Guidelines

## **Contractor Registration:**

- All contractors working within the Village of Homer Glen are required to be registered (when a permit is required). No permits will be issued if the contractor is not registered.
- If you are doing work as the homeowner/property owner, registration will not apply.
- A signed affidavit for electrical/plumbing will apply.

## **Construction Hours:**

All construction work performed within the Village of Homer Glen, including building and development activities, clearing of land, excavation, repair, maintenance and demolition, loading and unloading of materials and equipment, are restricted to the following hours:

Monday to Saturday: 7:00 AM to 7:00 PM

Sunday: 8:30 AM to 5:00 PM

Legal Holidays: 8:30 AM to 5:00 PM

See Construction Hours Ordinance --- Available at [www.homerglenil.org](http://www.homerglenil.org)

## **Inspection Requirements:**

- Two working days' notice is required for all inspections, and must be requested by 2:00 PM to receive a next day inspection (if available.) Please have your permit number available when you call for an inspection.
- The first inspection must be completed within 6 months or the permit is void.
- A final inspection is required for all building permits and must be completed within a year's time. If the final inspection is not done within a year, the permit will expire and must be renewed.

## **CALL JULIE:**

Please call JULIE (811) to locate and mark all underground facilities on the property prior to any type of digging.

## **Zoning Requirements:**

\*\*Does not include all code requirements, this only acts as a guideline\*\*

### **Side and Rear Yard:**

- Maximum height is 6 feet for residential, 8 feet for commercial and industrial districts.

### **Front Yard & Corner Side Yard:**

- Maximum height is 4 feet. (residential only)
- Fence must be 50% open.

### **Minimum Depth:**

- Fence post holes shall be 42 inches in depth, from grade.

## Fence Guidelines (continued)

### **Easements:**

- Fences shall not inhibit or alter drainage over public utility and drainage easements.
- Must be a minimum of 3" above grade if a solid fence is in a drainage easement.
- Fences may have certain restrictions in special use easements.

### **Fence Requirements with a Pool:**

- All pool gates to open away from pool area and be self-closing and self-latching.
- Outdoor pools shall be surrounded by a barrier by either:
  - a) A 48-inch barrier (fence) at least 48 inches above grade measured on the side of the barrier which faces away from the pool. Such height shall exist around the entire perimeter of the barrier.
  - b) Where the top of the pool is above grade, and any portion of the pool wall is less than 48 inches above grade, the barrier shall be installed on the pool or around the pool.
- The self-latching device needs to be 54 inches from the ground of the gate location.
- Where the release mechanism of the self-latching device is located less than 54 inches from grade, the release mechanism shall be located on the pool side of the gate not less than 3 inches below the top of the gate, and the gate and barrier shall have no opening greater than ½ inch within 18 inches of the latch release mechanism.

**\*\*It is the responsibility of the Homeowner to know where the property lines are located prior to installing a fence. The Village of Homer Glen does not verify property lines.\*\***

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_