



# VILLAGE OF HOMER GLEN

## Pool Application

Phone: 708-301-1301

Fax: 708-301-0417

**(Please print legibly)**

Owner's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Owner's E-Mail: \_\_\_\_\_ Property I.D. #: \_\_\_\_\_

Pool Dimensions: \_\_\_\_\_ Total Cost of Improvement: \$ \_\_\_\_\_

### **Contractor Information:**

Pool Installer: \_\_\_\_\_

Contractor's E-Mail: \_\_\_\_\_

Contractor's Phone #: \_\_\_\_\_

Concrete: \_\_\_\_\_

Excavator: \_\_\_\_\_

Electrical: \_\_\_\_\_ Gas Line: \_\_\_\_\_

### **Submittal Requirements:**

#### **Above Ground Pool:**

- Copy of the Plat Survey with the following information provided:
  - All structures, drives, concrete, walks, decks and patios must be shown
  - All dimensions and drainage/utility easements marked
  - Add proposed structure to survey with dimensions & setbacks marked
- Lot coverage calculations(to include all structures, drives, concrete, decks etc.)
- Health Department approval if property has a well and septic field
- Pool Affidavit
- A letter of intent from the electrician or plumber on company letterhead or homeowners affidavit (if applicable)
- Type of pool and filter information
- Permit Fee due at time of submittal(accepted: check, visa/mastercard, money order or debit card)

**In Ground Pool:**

- Copy of Grading Survey with the following information provided:
  - All structures, drives, concrete, walks, decks and patios must be shown
  - All dimensions and drainage/utility easements marked
  - Add proposed structure to survey with dimensions & setbacks marked
- Lot coverage calculations(to include all structures, drives, concrete, decks etc.)
- Location of Safety Barrier – Provide this information on Plat of Survey or on approved plans.  
**\*\*separate permit will be required for fence installation\***
- Health Department approval if property has a well and septic field
- Pool Affidavit
- Homer Township Highway Department approved Entrance Permit
- A letter of intent from the electrician on company letterhead
- 3 copies of building details/plans
- Permit Fee due at time of submittal(accepted: check, visa/mastercard, money order or debit card)

**\*Any additional concrete/paving around the pool may require a separate permit\***

\*It is the responsibility of the property owner to contact their homeowner’s association for their approval (if applicable) for covenants and restrictions beyond those enforced by the village.

**NOTE:** All building permits are pursuant to the Village of Homer Glen Building, Zoning and Stormwater Ordinances. If you have not begun construction within one hundred and eighty (180) days from issuance or if construction is not complete within one (1) year of issuance, your permit is void. A monetary penalty will be assessed, if Final Inspections are not scheduled. Final inspections must be scheduled and passed to complete your permit within the year that your permit is valid. If the job is not complete within the time frame, you will need to file for an extension.

**The Building Permit Fee is non-refundable.**

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Pool Guidelines

## **Contractor Registration:**

- All contractors working within the Village of Homer Glen are required to be registered (when a permit is required). No permits will be issued if the contractor is not registered.
- If you are doing work as the homeowner/property owner, registration will not apply.
- A signed affidavit for electrical/plumbing will apply if homeowner completing work.

## **Construction Hours:**

All construction work performed within the Village of Homer Glen, including building and development activities, clearing of land, excavation, repair, maintenance and demolition, loading and unloading of materials and equipment, are restricted to the following hours:

Monday to Saturday: 7:00 AM to 7:00 PM

Sunday: 8:30 AM to 5:00 PM

Legal Holidays: 8:30 AM to 5:00 PM

See Construction Hours Ordinance --- Available at [www.homerglenil.org](http://www.homerglenil.org)

## **Inspection Requirements:**

- Two working days' notice is required for all inspections, and must be requested by 2:00 PM to receive a next day inspection (if available.) Please have your permit number available when you call for an inspection.
- The first inspection must be completed within 6 months or the permit is void.
- A final inspection is required for all building permits and must be completed within a year's time. If the final inspection is not done within a year, the permit will expire and must be renewed.

## **CALL JULIE:**

Please call JULIE (811) to locate and mark all underground facilities on the property prior to any type of digging.

## **Zoning Requirements:**

\*\* Does not include all code requirements, this only acts as a guideline\*\*

## **Location:**

- See attached table - 'Pool Setbacks'
- Cannot be located on any utility or drainage easement, as designated on plat of survey.
- Pool cannot be located in the front yard.
- No person shall erect a private in-ground swimming pool within twenty-five (25) feet of a septic absorption field. No person shall erect a private above ground swimming pool within ten (10) feet of a septic absorption field.

**Fence:**

- Minimum of 4-foot high fence/barrier around pool area.
- If a free-standing fence is not being placed in the ground, an enclosure, a minimum of twenty-four (24) inches in height shall be attached to the ledge of the above ground pool wall (4 foot minimum barrier).

**Gates:**

- See “Pool Requirements” page for gate information.

**Electrical:**

- All electric should conform to 2014 NEC.
- No overhead wires within 10 feet (measured horizontally) of pool.
- No buried electric cables within 5 feet (measured horizontally) of pool.
- Must have ground fault interrupter circuit either through electrical panel or outside outlet receptacle.
- Outlet receptacle for filter motor must be within 5 feet of filter (not required if hard wired).
- Electrical contractor must be registered with the Village of Homer Glen.
- All outdoor outlets must have in-use covers.

**Pool Heaters:**

- If a pool heater is being installed, it must be installed per the manufacturer’s instructions and the 2015 IRC. Underground piping must be sized and rated for gas usage installed at least 12 inches deep with a yellow copper tracer line (if non-metallic) attached at both ends.

**\*\*\* All final inspections must be approved prior to using the pool \*\*\***

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# POOL REQUIREMENTS

- All pool gates to open away from pool area and be self-closing and self-latching.
- Outdoor pools shall be surrounded by a barrier by either:
  - a) A 48-inch barrier (fence) at least 48 inches above grade measured on the side of the barrier which faces away from the pool. Such height shall exist around the entire perimeter of the barrier.
  - b) Where the top of the pool is above grade, and any portion of the pool wall is less than 48 inches above grade, the barrier shall be installed on the pool or around the pool.
- The self-latching device needs to be 54 inches from the ground of the gate location.
- Where the release mechanism of the self-latching device is located less than 54 inches from grade, the release mechanism shall be located on the pool side of the gate not less than 3 inches below the top of the gate, and the gate and barrier shall have no opening greater than ½ inch within 18 inches of the latch release mechanism.
- When the house wall forms part of the pool barrier, all doors which give direct access to swimming pool area has to be equipped with an audible alarm which sounds when the door and/or screen are open. The alarm should sound for 30 seconds or more within 7 seconds after the door is opened. The alarm sound needs to be at least 85 decibels when measured 10 feet away from the alarm mechanism.
- No power is to be buried within 5 feet of the pool unless required for the pool.
- If in nonmetallic raceways it must be 18 inches deep, if in rigid metal conduit it can be a 6 inches depth.
- Receptacles to power the pumps and pool equipment must be between 5 and 10 feet from the inside wall of the pool, all other receptacles shall be at least 10 feet from the pool and any within 20 feet shall be GFCI protected.
- The receptacle that powers the pool equipment shall have a “in use” watertight cover.
- All pool pumps, heater and equipment shall be bonded-grounded per manufactures specifications.
- There shall be no direct connections to the potable water supply unless a RPZ style back flow preventer is provided and installed by an Illinois State Licensed plumber.
- Plastic gas piping shall be buried 18 inches and must be protected above ground, it shall also have an 18-gauge yellow tracer wire installed adjacent to it. All fittings and piping shall be approved for use with the type of gas being used.

- All pools shall be 10 feet from structures including houses, sheds, or garages.
- Above ground pools shall be 10 feet from septic fields. In ground pools shall have a distance of not less than 25 feet from septic fields.

Additional 2015 International Residential Code and the 2015 International Swimming Pool and Spa Code Requirements may be requested from the Building Department.

**I hereby certify that I have read and understand the list of pool requirements.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Pool Setbacks

	<b>E-1</b>	<b>E-2</b>	<b>R-1</b>	<b>R-2</b>	<b>R-2A</b>	<b>R-3</b>	<b>R-3A</b>	<b>R-3B</b>	<b>R-4</b>	<b>R-5</b>
<b>Rear Yard</b>	40'	40'	35'	20'	20'	20'	15'	10'	15'	12.5'
<b>Side Yard</b>	30'	30'	25'	20'	20'	Total of 25' (not less than 10' on any side)	Total of 25' (not less than 10' on any side)	10'	10'	10'
<b>Lot Coverage</b>	20%	20%	20%	20%	25%	30%	40%	40%	40%	45%
<b>Impervious Surface Coverage</b>	20%	20%	20%	30%	25%	35%	40%	40%	40%	45%

\*\*When calculating lot coverage, the pool will be added at ONLY 50% of the total. This is only for the water section of the pool.

**POOL AFFIDAVIT**  
**SWIMMING POOL REGULATIONS**

In accordance with the regulation of the Municipal Code:

All owners of private swimming pools shall enclose said pool or the entire lot where said pool is located, with a wall or fence of a minimum height of four (4) feet in such a manner as to prevent uncontrolled access by children from public areas or from adjacent lots. Unless the **entire** pool wall is 4' or greater, than a fence is not required. If a free-standing fence is not being placed in the ground, an enclosure, a minimum of twenty-four (24) inches, shall be attached to the ledge of the pool wall. Please indicate which applies:

\_\_\_\_\_ 4' free standing fence \_\_\_\_\_ 24" fence on ledge of pool \_\_\_\_\_ **entire** pool wall 4' or greater

Gates shall be equipped with self-closing and self-latching devices designed to keep, and capable of keeping, such gate securely closed at all times when not in actual use.

**\*see pool requirements page for additional gate information**

All electrical devices used or connected to all pools must be grounded.

Does the property contain a well/septic field? \_\_\_\_\_ Yes\* \_\_\_\_\_ No  
\*If yes Health Department approval is required

Approval of Health Department Official: \_\_\_\_\_  
Signature

No person shall erect a private swimming pool within ten (10) feet of a septic absorption field for an above ground pool, and twenty-five (25) feet for in in ground pool. Health Department approval is required before your pool permit will be issued.

These regulations are intended to help prevent drowning and electrical shocks. We will be conducting inspections to check that swimming pools are in compliance with these rules. You must have a permit to construct a pool, and your pool must meet these guidelines in order to obtain your permit.

If you have any questions, feel free to call (708) 301-1301.

I \_\_\_\_\_, located at \_\_\_\_\_  
have read and understand the Village of Homer Glen Swimming Pool Regulations.

Subscribed & Sworn before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

Notary Seal

\_\_\_\_\_  
Signature of Notary

VILLAGE OF HOMER GLEN  
DEPARTMENT OF DEVELOPMENT SERVICES REQUIREMENTS  
(Rev. 11/15/2012)

Check List for a Proposed **In Ground Pool** Lot Grading Plan

1. Label as Proposed Pool Grading Plan.
2. Legal description of property.
3. Lot dimensions.
4. Legend.
5. Bench Mark location on site – not less than 100’ from lot.
6. Existing spot elevations on the lot, and along adjoining property lines; with spot elevations a minimum of 25’ into and on the adjoining lots.
7. Date of field work for the spot elevations.
8. Existing and proposed contour lines.
9. Existing top of foundation elevations on adjoining lots.
10. Sizes and locations of all easements.
11. Location and size of water and sanitary service lines. If they do not exist, location of well and septic field.
12. Location of sump pump discharge.
13. Location and detail of silt fence.
14. Note on plan,“ Erosion control shall remain in place prior to start of any construction operation, and shall be maintained, and remain in place until final vegetative cover is established”.
15. Location and detail of stabilized construction entrance. Construction access shall be limited to only the stabilized construction entrance location shown on the in-ground pool grading plan (Note this on the plan).
16. Site data showing the square foot breakdown of lot size and impervious areas e.g. building foot print, driveway, patio, sidewalk, porch, deck etc.
17. Name and e-mail address of builder.
18. Surface Water Drainage Certificate  
State of Illinois)  
  ) SS  
County of Will)

To the best of our knowledge and belief, the drainage of surface waters will not be changed by the construction of the lot improvements or any part thereof, or, that if such surface water drainage will be changed, adequate provision have been made for collection and diversion of such surface waters into public areas, or drains which the owner has a right to use, and that such surface waters will not be deposited on the property of adjoining land owners in such concentrations as may cause damage to the adjoining property because of the construction of these lot improvements

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

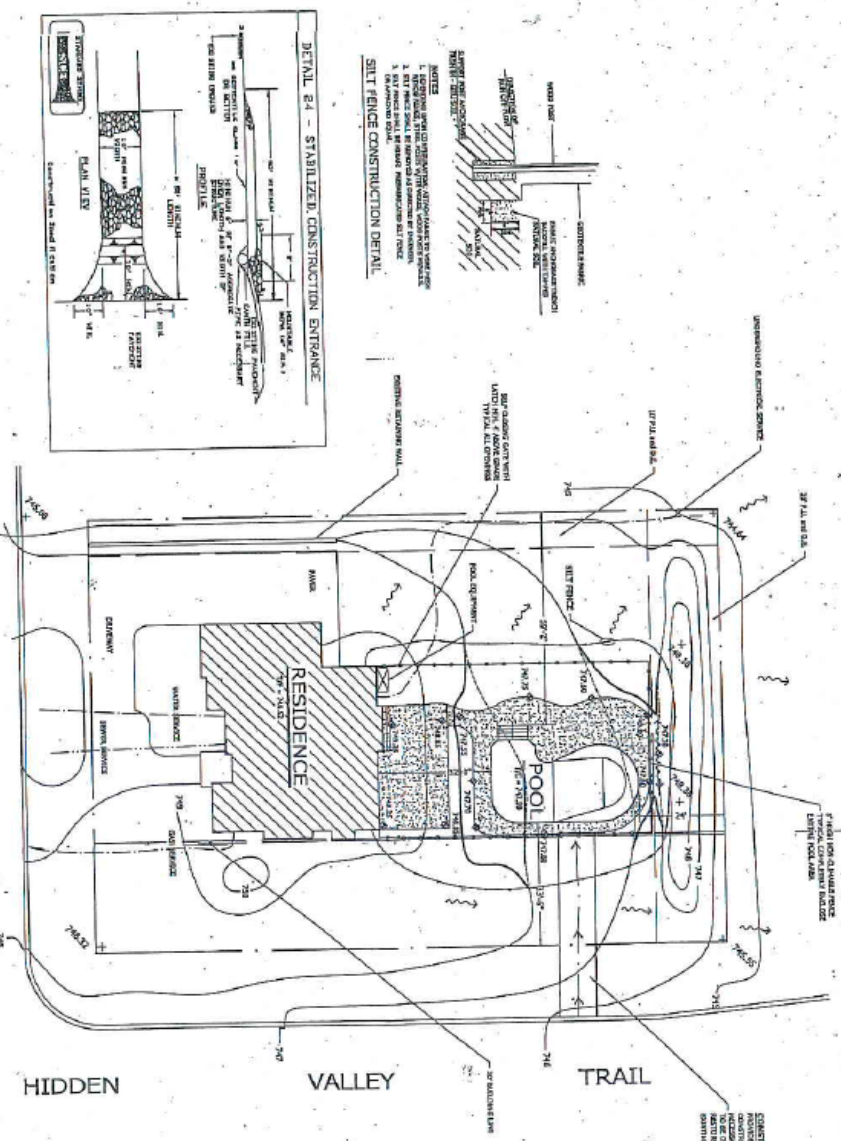
Engineer \_\_\_\_\_



# EXAMPLE - POOL LOT GRADING PLAN

LOT 23 IN ~~SECTION 22~~ BEING A SUBDIVISION IN THE NORTH 1/2 OF SECTION 23, TOWNSHIP 36 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN WILL COUNTY, ILLINOIS.

PIN # 11



**NOTES:**

1. EXISTING GRADE IS SHOWN BY DASHED LINES AND PROPOSED GRADE IS SHOWN BY SOLID LINES.
2. ALL PROPOSED GRADE CHANGES ARE TO BE ACCORDING TO THE SLOPE INDICATED BY THE DOTTED LINES.
3. ALL PROPOSED GRADE CHANGES ARE TO BE ACCORDING TO THE SLOPE INDICATED BY THE DOTTED LINES.

**SILT FENCE CONSTRUCTION DETAIL**

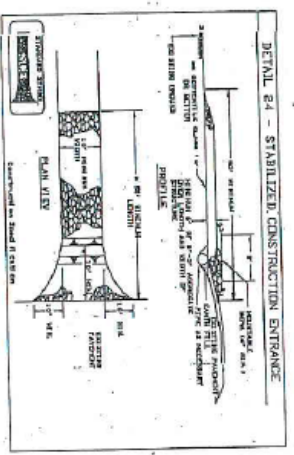


TABLE 1. ALL SITE UTILITY LOCATIONS, DIMENSIONS AND CONNECTIONS AT 1"=8'-0" (1/4"=1'-0") SCALE. PROVIDE THE LOCATION, DEPTH, AND DIMENSIONS OF ALL UTILITIES TO BE INSTALLED AND/OR EXISTING. PROVIDE THE LOCATION, DEPTH, AND DIMENSIONS OF ALL UTILITIES TO BE EXISTING. PROVIDE THE LOCATION, DEPTH, AND DIMENSIONS OF ALL UTILITIES TO BE EXISTING.

NORTH  
**GRADING PLAN**  
MIDLAND ENGINEERING & DESIGN

Item	Area (sq. ft.)	% of Total
Residence	1,200.00	12.00%
Pool	1,500.00	15.00%
Driveway	1,500.00	15.00%
<b>Total</b>	<b>4,200.00</b>	<b>42.00%</b>

**LEGEND**

- EXISTING CONTIGUOUS TO BENCHMARK
- EXISTING CONTIGUOUS TO CHANGE
- NEW PROPOSED CONTIGUOUS
- TOP OF CONCRETE AT POOL
- PROPOSED CONTOUR
- 5' HIGH IMPERMEABLE FENCE (TYPICAL)
- + G.O.B. EXISTING SPOT GRADE
- + G.O.B. NEW SPOT GRADE

1. DESIGN CONTROL TO BE APPLIED PER THE STABILIZED PROVISIONS FOR LEAKY SOIL SEPARATION AND SEPARATION CONTROL MATERIAL. LATEST EDITIONS OF THE ILLINOIS CONSTRUCTION CONTROL CODE SHALL BE APPLIED TO THE STATE OF CONSTRUCTION. ALL DESIGN CONTROL MEASURES SHALL REMAIN IN PLACE UNTIL EROSION CONTROL MEASURES ARE FULLY ESTABLISHED.

MANHOLE ELEVATION = 41'

STATIONED VERTICAL CURVE COMMENTS

FOR MORE INFORMATION CONTACT: MIDLAND ENGINEERING & DESIGN, 1234 N. MAIN STREET, CHICAGO, IL 60610