

VILLAGE OF HOMER GLEN

SOLICITATION REGISTRATION APPLICATION



Phone: 708-301-1301  
Fax: 708-301-0417

Applicant's Name \_\_\_\_\_

Phone Number (\_\_\_\_)-\_\_\_\_ - \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Driver's License # \_\_\_\_\_

Names Used to Solicit (if different than above)

\_\_\_\_\_

Employer or Organization \_\_\_\_\_

Phone Number (\_\_\_\_)-\_\_\_\_ - \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Length of Employment \_\_\_\_\_

Applicant's / Employer's Tax ID # \_\_\_\_\_

Commercial       Non-Profit

Description of Subject Matter and Purpose \_\_\_\_\_

\_\_\_\_\_

Methods of Solicitation    Door to Door       Stationary Site

**Dates of Solicitation-** Registration to conduct commercial and noncommercial solicitation activities shall be valid for a consecutive period of time not to exceed 10 calendar days, limited to twice per calendar year. *Ord. 83-11 (D)*

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**\*Solicitation hours are from 9:00am to 5:00pm Monday through Friday, 11:00am to 3:00pm Saturdays, Sundays or State of Illinois holidays. \***

Employers within Past Three Years \_\_\_\_\_

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Have you ever had prior solicitation ordinance violations of any provisions of the Village of Homer Glen's Solicitation Ordinance or the solicitation regulations of any other local, state, or federal government agency? **(If yes, please specify all violation(s))** \_\_\_\_\_

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Have you been convicted of a felony in the last 10 years? **(If yes, please specify conviction)** \_\_\_\_\_

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**SUBMITTAL REQUIREMENTS:**

- Copy of Driver’s License or government-issued photo ID of applicant
- Copy of charitable organization 501(c)(3) paperwork to be exempt from fee, if applicable
- \$100 fee charged for non-charitable organizations (cash only accepted)
- Written and signed consent from the owner of the property where the solicitation is held, if applicable.
- Certificate of General Liability, (\$1,000,000 per occurrence) and Workers Compensation insurance naming the Village of Homer Glen as Certificate Holder

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by The Village of Homer Glen.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Fee \_\_\_\_\_ Date \_\_\_\_\_ Authorized \_\_\_\_\_

\*The Village of Homer Glen retains the right to deny a registration on the basis of an incomplete application\*

\*Applicant must notify Village of any material changes to info listed above during pendency of permit approval or during term of any commercial or non-commercial permit. \*