



Ruettiger, Tonelli & Associates, Inc.

Surveyors • Engineers • Planners • Landscape Architects • G.I.S. Consultants

January 17, 2020

14240 W. 151st Street
Homer Glen, IL 60491

Attn: Vijay Gadde, AICP Director of Planning & Zoning

Re: GIS Professional Services

Dear Mr. Gadde,

RT&A is pleased to submit this letter of engagement for professional GIS services for the Village of Homer Glen. RT&A will provide professional GIS services on an as needed basis as requested by Village staff. Anticipated tasks include but are not limited to staff training, map and exhibit preparation, data creation, updates and editing, ArcGIS Online maintenance, updates and expansion for internal and public applications, iWorQ work order management integration and base data updates, zoning and other official map updates, GIS data acquisition and entry, and general GIS consulting.

RT&A will provide professional GIS services on a time and material basis at current hourly rates for GIS needs as requested by the Village of Homer Glen. All professional rates will be based on the attached RT&A rate sheet. RT&A can provide project cost estimates and/or contracts for larger tasks as requested by Village staff.

RT&A will require access to all data and GIS resources as required to complete tasks that are requested by the Village.

RT&A will invoice monthly based on services rendered or work completed payable in 30 days from the date of the invoice. Failure to make payment within the noted time frame may result in delay of work or suspension of work.

If you agree to the terms, please sign below and return to the undersigned.

Sincerely,

Michael Dahm, GISP

Accepted by

signature

George Youck
printed name

Village of Homer Glen
company name

2-12-20
Date



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RATE SCHEDULE

2020

Principal	\$	240.00
Professional Land Surveyor	\$	180.00
Professional Engineer I	\$	190.00
Professional Engineer II	\$	160.00
Expert Witness	\$	350.00
Engineering Technician	\$	125.00
Registered Landscape Architect	\$	145.00
Professional Planner	\$	160.00
GIS Director/ Programmer	\$	160.00
GIS Technician	\$	125.00
Field Crew	\$	225.00
Survey Technician	\$	125.00
CADD Technician	\$	115.00
Executive Assistant	\$	85.00
Secretarial	\$	75.00

All reimbursable expenses are invoiced at cost plus 10% basis.

This rate schedule is effective January 1, 2020 through December 31, 2020.

Rates are revised on a yearly basis starting the 1st of every year.