

Homer Glen Commercial Building Improvement Grant Program



Required Documentation for Award Payment

After improvements are completed and pass Building Department inspection, applicant must submit copies of the following documents to the Economic Development Director:

- Paid invoices from all contractors
- Proof of payment (canceled checks and/or credit card receipts)
- Digital photos of improvements made
- Applicant's Affidavit for Award (attached)
- Contractor's Affidavit that work is complete (attached)

These documents will be reviewed by Village staff to verify completeness before distributing check for grant award.

Homer Glen Commercial Building Improvement Grant Program

AFFIDAVIT FOR AWARD

STATE OF ILLINOIS
COUNTY OF WILL

TO: The Village of Homer Glen

I, _____ (print name), swear that I am the Owner/Tenant (circle one) of the property located at _____ and that I have applied for the Commercial Building Improvement Grant from the Village of Homer Glen in the amount of \$ _____.

The attached proof of payment is true, accurate, delivered unconditionally, and reflects the actual costs of the completed work and/or materials for the listed improvements in said proof of payment.

Upon payment in the amount of \$ _____ from the Village of Homer Glen, there shall be no other payments due from the Village in connection with the reimbursement of the approved award amount based on documentation submitted to the Village of Homer Glen.

Signature

Date

SUBSCRIBED AND SWORN to
before me this _____ day of
_____, _____.

Notary Public

Homer Glen Commercial Building Improvement Grant Program

CONTRACTOR'S AFFIDAVIT FOR WORK COMPLETED

STATE OF ILLINOIS
COUNTY OF WILL

TO: The Village of Homer Glen

I, _____(print name), swear that I am the Owner/Employee (circle one) of _____ Construction Company (the "Contractor") and has completed work for _____, (the "Applicant") the recipient of the Village of Homer Glen Commercial Building Improvement Grant Program.

The attached proof of payment is true, accurate, delivered unconditionally, and reflects the actual costs of the completed work and/or materials for the listed improvements in said proof of payment by the Contractor for the Applicant.

Signature

Date

SUBSCRIBED AND SWORN to
before me this _____ day of
_____, _____.

Notary Public