



**HOMER GLEN**

**REQUEST FOR QUALIFICATIONS**

**PHASE II ENGINEERING**

**for**

**151<sup>st</sup> STREET**

**FROM CEDAR ROAD TO BELL ROAD**

Submission Deadline: no later than 3:00 PM on March 18, 2022

## **GENERAL**

The Village of Homer Glen (Village) will accept Statements of Qualifications (SOQs) for Phase II engineering services for the 151<sup>st</sup> Street – Cedar Road to Bell Road Improvement Project (the Project).

The 151<sup>st</sup> Street corridor is in the northeastern portion of Will County, Illinois. The Village received federal funds from the Will County Government League (WCGL) through the Surface Transportation Program (STP). The STP program will provide a majority of the project funding for Phase II engineering services. Phase I engineering was completed and approved by the Illinois Department of Transportation (IDOT) on February 8, 2021.

The purpose of the project is to provide access to multiple future and existing traffic generators within the corridor and maintain acceptable flow of traffic, adjust the vertical profile to meet design speed standards and provide pedestrian accommodations. 151<sup>st</sup> Street will be reconstructed from a two-lane rural typical section to a three-lane urban typical section from west of Cedar Road and tying into the existing west approach at Bell Road. The remainder of the improvements include pedestrian facilities, storm sewer installation, retaining walls and utility adjustments. The intersection of 151<sup>st</sup> Street and Parker Road will be resurfaced, and traffic signals updated to include pedestrian signals. Construction of the project will require ROW acquisition. ROW acquisition services are not included in this Phase II engineering scope of services and will be covered under a separate agreement between Village and the Land Acquisition Services firm. The total length of the improvements is 13,423 ft or 2.54 miles.

## **SCOPE OF WORK**

The selected firm will perform the Phase II engineering services required in a professional and satisfactory manner. The Village will provide a liaison as a point of contact throughout the Phase II process. All work must be completed in accordance with Village and IDOT policies and standards and the approved Project Report.

The anticipated scope of services includes but is not limited to the following:

- Provide a Phase II project schedule. The schedule should be a working tool that at a minimum show anticipated design phase milestone, meetings, submittals to various agencies, and completion.
- Attend meetings as necessary with involved stakeholders.
- Obtain all necessary approvals and permits from various agencies.
- Plan submittals to appropriate utility companies for utility conflict review.
- Complete and/or update topographic survey necessary to complete the contract plans and documents.
- Prepare plans, contract documents, specifications, and any other documentation required for the completion of federal-funded project.
- Prepare a construction cost estimate.
- Complete pavement designs for Hot Mix Asphalt roadway sections.
- Provide necessary geotechnical services.

- Provide project management and oversight throughout the Phase II process to support communication, and to control scope, schedule, and budget.
- Assist Village staff with any necessary STP or WCGL submittals and updates.

## PROJECT SCHEDULE

Phase II design engineering is anticipated to begin in the Spring of 2022. Once Village staff has negotiated an agreement with the selected firm and received IDOT approval of the Phase II contract; staff will recommend Board approval. After approval and execution of agreement, the Village will send the selected firm a "Notice to Proceed"; and the firm would be expected to begin work within ten days of the receipt of notice. Phase II design shall be completed to meet a targeted Fall 2024 State letting.

## PROPOSAL CONTENTS

The SOQ should be organized by the four areas listed below. Elements listed under each part must be included in the submittal.

- **Firm's Background** – Maximum of one page  
Describe the general background and experience of your firm as it relates to this project.
- **Firm's Qualifications**  
The firm must be prequalified with the Illinois Department of Transportation in Highways (Roads and Street) and shall identify experience completing projects of similar size and scope for federally funded projects with emphasis on completing projects on time and within budget, including any unique qualifications relevant to this project.
  - Provide three projects in which your firm completed Phase II services for a similar type of project. No more than 1 page for each project.
    - Projects must have utilized federal funds and processed through IDOT Bureau of Local Roads
  - Describe your firm's familiarity with the local conditions and the Village.

Any other relevant information consultant believes is specific to this project.

- **Firm's Key Project Personnel** – Maximum of four pages  
Identify the key management and design staff the selected firm would utilize for this project, including brief resumes of Project Manager and Engineers.
- **Firm's Project Understanding and Approach** – Maximum of five pages  
Describe how your firm has approached other design projects in the past, the firm's level of understanding of this project, and how the firm would approach this project. Consultant experience in obtaining supplemental funding on existing projects to cover any funding shortfall will be considered in the selection criteria.



**EVALUATION CRITERIA**

Responding firms will be ranked in order of performance from this evaluation on firm's qualifications relative to the evaluation criteria. The evaluation criteria are as follows:

1. Capability to perform work described in the scope:	20 points max
2. Past experience with Municipal governments:	10 points max
3. Familiarity with the local conditions and the Village of Homer Glen:	15 points max
4. Stakeholder communication experience:	10 points max
5. Key personnel's professional background:	20 points max
6. Demonstrates ability to meet the PH II design schedule:	10 points max
7. Firms project understanding and approach:	15 points max
Total Points	100 points

**-- END OF RFQ --**