



HOMER GLEN
SOLICITATION PERMIT APPLICATION

Applicant's Name: _____

Address _____

City _____ State _____ Zip _____

Phone # _____

Email _____

Names Used to Solicit (if different than above)

Employer or Organization _____

Address _____

City _____ State _____ Zip _____

Phone # _____

Email _____

Length of Employment _____

Applicant's / Employer's Tax ID # _____

Commercial

Non-Profit

Description of Subject Matter and Purpose _____

Door to Door

Stationary Solicitation

VILLAGE OF HOMER GLEN
BUILDING DEPARTMENT

14240 W 151st Street | Homer Glen, IL 60491 | 708.301.1301 | www.homerglenil.org

Dates of Solicitation- Registration to conduct commercial and noncommercial solicitation activities shall be valid for a consecutive period of time not to exceed 10 calendar days, limited to twice per calendar year. *Ord. 83-11 (D)*

***Solicitation hours are from 9:00am to 9:00pm Monday through Friday, 11:00am to 5:00pm Saturdays, Sundays or State of Illinois holidays. ***

Employers within Past Three Years _____

Have you ever had prior solicitation ordinance violations of any provisions of the Village of Homer Glen's Solicitation Ordinance or the solicitation regulations of any other local, state, or federal government agency? **(If yes, please specify all violations)**

Have you been convicted of a felony in the last 10 years? **(If yes, please specify conviction)**



SUBMITTAL REQUIREMENTS:

- Copy of Driver’s License or government-issued photo ID of applicant
- Copy of charitable organization 501(c)(3) paperwork to be exempt from fee, if applicable
- \$100 fee charged for non-charitable organizations payable by cash, money order, certified check or corporate check.
- Written and signed consent from the owner of the property where the solicitation is held, if applicable.
- Certificate of General Liability, (\$1,000,000 per occurrence) and Workers Compensation insurance naming the Village of Homer Glen as Certificate Holder

I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by The Village of Homer Glen.

Signature _____ Date _____

Fee _____ Date _____ Authorized _____

The Village of Homer Glen retains the right to deny a registration on the basis of an incomplete application

*Applicant must notify Village of any material changes to info listed above during pendency of permit approval or during term of any commercial or non-commercial permit. *

Please submit completed application to BuildingDepartment@homerglenil.org or in person at Village Hall – 14240 W. 151st Street.

