CODE ENFORCEMENT VIOLATION PROCESS

COMPLAINT RECEIVED

Complaint entered into computer system and assigned to an inspector

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INSPECTION PERFORMED

Within 48 hours
Notice of Violation sent with compliance deadline

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RE-INSPECTION

NOT IN COMPLIANCE

Administrative Hearing citation & fine issued

IN COMPLIANCE

Complaint closed

AT HEARING

Not in compliance:
Fined and continued for compliance

AT HEARING

In compliance: Dismiss ticket and waive associated fees

AT HEARING

Not in compliance:
Judgment entered for amount of fine. Case proceeds to Village attorney for circuit court review.

AT HEARING

In compliance:
Dismiss

AT CIRCUIT COURT

Court can:
Order compliance, impose fines, enter judgments, or
Grant order for the Village to enter the property to repair, clean, demolish, etc