



ECONOMIC DEVELOPMENT
HOMER GLEN

VILLAGE OF HOMER GLEN

PARTNERING FOR SUCCESS

Permit Program for Temporary Promotional Signs

Looking for more ways to promote your business?

Apply for a business-friendly temporary sign permit. Businesses wanting to use temporary signs for promotion can do so following the parameters outlined below.

PERMIT REQUIREMENT

- Up to 4 temporary sign display periods per calendar year per business.
- Each sign display period requires a separate permit with a \$25.00 fee per application.

NUMBER & TYPE OF SIGN

- 1 wall sign OR 1 ground-mounted sign on display at any one time.
- Ground signs must be affixed into the ground using posts or poles and may be double-faced.
- Temporary signs shall not be illuminated.

SIGN AREA SIZE

- Wall signs may be up to 25 square feet, but may be increased to 65 square feet during the holiday season or road improvement project as defined below.
- Ground-mounted signs may be up to 25 square feet.

LOCATION

- Wall signs may be placed on any 1 wall of the corresponding tenant space.
- Ground-mounted signs must be located on the same property as the business, a minimum of 5 feet from the nearest property line, and shall not be located in the public right-of-way.
- A separation of 50 feet is required between ground-mounted signs displayed at the same time for multi-tenant properties.
- Ground-mounted signs shall not be located on paved surfaces or parking lot landscape islands.

DISPLAY TIME PER PERMIT

- Display periods shall not overlap.
- A minimum of 30 days without temporary signage is required between display periods.
- Signs shall be removed within 24 hours after the expiration of the permit.
- **Normal Display Period:** 14 consecutive calendar days per permit.
- **Special Condition Display Periods** (Each count as 1 of the 4 possible sign display periods per year):
 - **New Business:** 45 consecutive calendar days display allowed for opening soon/now open promotions.
 - **Holiday Season:** Continuous display allowed from Black Friday to January 31 of the new year.
 - **State or County Road Improvement Project:** Continuous display allowed for businesses fronting road projects (this may result in only 1 permit needed per calendar year).

PROHIBITED

Feather banners, inflatables, portable signs (not affixed to ground), mobile signs, flashing signs, pennants and other attention-getting devices.

Use the QR code to access the permit application form, or visit the Building Department at Village Hall. For questions and assistance, please contact Village Hall at 708-301-0632. We are happy to assist and hope you find the temporary sign program helpful for your business promotional purposes.

