



HOMER GLEN

# VILLAGE OF HOMER GLEN BUILDING DEPARTMENT

PHONE: (708) 301-1301 FAX: (708) 301-0417

## ENGINEERING SITE DEVELOPMENT PERMIT APPLICATION

**APPLICANT, CONTRACTOR AND ENGINEER'S NAME ADDRESS AND PHONE NUMBER:**

**OWNER:**

**CONTRACTOR:**

\_\_\_\_\_  
Street No. \_\_\_\_\_  
City, St, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

\_\_\_\_\_  
Street No. \_\_\_\_\_  
City, St, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

**ENGINEER:**

**CORRESPONDENCE TO:**

\_\_\_\_\_  
Street No. \_\_\_\_\_  
City, St, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

\_\_\_\_\_  
Street No. \_\_\_\_\_  
City, St, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

**LOCATION OF PROPOSED CONSTRUCTION:**

PIN (Property Identification Number) \_\_\_\_\_  
Size of Parcel in Acres \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot No. \_\_\_\_\_

**DESCRIPTION OF PROPOSED CONSTRUCTION (Complete A thru C):**

**A) Type of Construction**

Residential [ ] Commercial [ ] Accessory Structure [ ] Placement of Fill/Grading [ ]  
Drainage Improvements/Installation [ ] Other (Explain): \_\_\_\_\_

**B) Is There Alteration of a Natural Waterway or Drainage Course? (Check One)**

Yes No

**C) List the Approximate Number of Cubic Yards of Dirt/Gravel/Fill Being Moved**

Cubic Yards: \_\_\_\_\_ CY

**TYPE OF PROPOSED CONSTRUCTION (Complete A thru D):**

**A) Type of Structure (Check One)**

Home	Manufactured Home	Office	Deck
Trailer	Above Ground Pool	Shed	Other: _____
Addition	In-Ground Pool	Addition	

Commercial Building  Type of Business: \_\_\_\_\_

**B) Intended Use of Proposed Structure** \_\_\_\_\_

**C) Dimensions of Proposed Structure** \_\_\_\_\_

**D) Check One**      One Story      Two Story

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**ATTACH A COPY OF THE SITE PLAN OR PLAT OF SURVEY (Whichever is Required)**

- Site plans must be signed and sealed by a licensed Professional Engineer.
  - ALL work and activity in a floodplain requires a site plan. No exemptions.
  - If the construction activity meets any one of the exemptions listed below, it shall not require a site plan unless floodplain property is involved.
  - Tennis courts, parking areas, in-ground pools and other similar paved areas shall be considered accessory structures.
- If you are claiming an exemption, please write the number of the applicable activity from the Exemption List below.  
Exemption No. \_\_\_\_\_

**EXEMPTION LIST**

1. Clearing, grading, stripping, excavating or filling associated with the construction of a single-family residence on a site equal to or greater than five (5) acres;
2. Clearing, grading, stripping, excavating or filling associated with the construction of single-family accessory structures on a site equal to or greater than two and one-half (2.5) acres provided that the structure is equal to or less than three thousand (3,000) square feet in area;
3. Clearing, grading, stripping, excavation or filling associated with the construction of an addition to an existing residential building or the construction of a single-family residential accessory structure. The footprint of either being equal to or less than one thousand (1,000) square feet in area;
4. Clearing, grading, stripping, excavation or filling associated with the Agricultural use of land, including the implementation of conservation practices included in a farm conservation plan approved by the Will/South Cook Soil and Water Conservation District, and including the construction of structures used for Agricultural purposes;
5. Clearing, grading, stripping, excavating or filling associated with the installation, renovation, or replacement of a septic system to serve an existing dwelling or structure;
6. Removal of plant cover equal to or less than five thousand (5,000) square feet in an area when structures are not involved.
7. Excavation, fill, or any combination thereof which is equal to or less than twenty (20) cubic yards in volume on a site less than one (1) acre when structures are not involved and the proposed construction activity is not within ten (10) feet of a property line, drainage feature (swale, ditch, creek, etc.), wetland, floodplain or located within an easement.
8. Excavation, fill, or any combination thereof which is equal to or less than forty (40) cubic yards in volume on a site between one (1) acre and two (2) acres when structures are not involved and the proposed construction activity is not within ten (10) feet of a property line, drainage feature (swale, ditch, creek, etc.), wetland, floodplain or located within an easement.
9. Excavation, fill, or any combination thereof which is equal to or less than sixty (60) cubic yards in volume on a site greater than two (2) acres when structures are not involved and the proposed construction activity is not within ten (10) feet of a property line, drainage feature (swale, ditch, creek, etc.), wetland, floodplain or located within an easement.
10. Minor development activities where the proposed activity is not located within ten (10) feet from a drainage feature (swale, ditch, creek, etc.), wetland or floodplain or is located within an easement.

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**PLEASE READ THE FOLLOWING PROVISIONS AND SIGN BELOW:**

- A. **It is the responsibility of the owner/developer to secure any and all necessary permits required for the proposed work. Issuance of a site development permit does not release the owner/developer of that responsibility.**
- B. I/we agree that all work performed under said permit will be in accordance with the site plan(s) which accompany this application
- C. I/we will conform to the regulations set forth in the Soil Erosion and Sedimentation Control Ordinance No. 98-23 by controlling erosion during construction by any means necessary, and conform to the Flood Damage Prevention Ordinance No. 98-22.
- D. I/we understand that the flood hazard boundary maps and other flood data used by the Village in evaluation of flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a site development permit does not imply that the developments outside of the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of a site development permit shall not create liability on the part of the Village of Homer Glen in the event flooding or flood damage does occur.
- E. I/we agree that any existing field tile on the property shall be protected from damage and that existing drainage through the property shall be maintained. If any existing field tile is encountered, it shall be repaired and/or rerouted back to its original route and function.
- F. I/we understand that the Army Corps of Engineers has jurisdiction over wetlands and it is the responsibility of the owner/developer to secure from the Army Corps of Engineers the necessary permits for work affecting any wetland.
- G. I/we agree to start the work within six (6) months and complete the work within one (1) year. After one year, the site development permit must be renewed if work is not completed.
- H. If I am representing the homeowner, I agree to give the homeowner copies of all paperwork submitted to the Village of Homer Glen.
- I. The petitioner is also responsible for any professional review fees associated with the project. These professional review fees include legal, engineering and/or other professional review or consulting fees, which are assessed on an hourly basis. A professional service fee deposit may be required from the petitioner.

**I HAVE READ AND UNDERSTAND THE ABOVE STATEMENT, PLEASE INITIAL HERE:**

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_