

AGREEMENT FOR ENGINEERING SERVICES

This Agreement for Engineering Services (“Agreement”) made this 28th day of August, 2023, between the Village of Homer Glen, an Illinois Municipal Corporation, (“Village”), and Robinson Engineering, Ltd. (“Consultant”).

WHEREAS, the Village has sought proposals from prospective service providers to provide engineering services; and

WHEREAS, the Village and Consultant desire to enter into this Agreement in order to set forth their respective rights and responsibilities.

NOW, THEREFORE, in consideration of the covenants herein contained, it is agreed by and between the parties as follows:

1. Services Provided. Consultant shall provide and perform general engineering services on an as needed basis. Generally, the services will include, but not be limited to the following:

- Review of engineering plans, specifications, calculations and other supporting documentation to verify compliance with current Village Code, Illinois Department of Transportation Standard Specifications for Road and Bridge Construction in Illinois, Sewer and Water;
- Pump station / sewer lift station design;
- Reservoir design;
- Pipeline design (water/wastewater/recycled water)
- Engineering support services during construction including reviewing the contractor’s material submittals, responding to RFIs, reviewing the contractor’s change order requests, and pump station start up assistance.
- Condition assessment services for existing water/wastewater/recycled water facilities and pipelines.
- Mapping, computer-aided drafting, and geographic information systems.
- Special studies for water/wastewater/recycled water projects. Specifically, discuss experience conducting wastewater characterization studies, pump energy assessments, feasibility studies, risk analysis, value engineering studies, development-specific sub-area master plans, water supply assessment studies satisfying SB 610 and SB 221, and fee and structure studies.
- Cost estimation.
- Electrical and instrumentation design.
- Plan check of developer-submitted design drawings. Work may also include plan checks of onsite recycled water design drawings and coordination and approval

The services shall be performed in a workmanlike manner that shall comply with all Federal and State of Illinois laws, county and municipal codes, ordinances, rules and regulations that in any manner affects the services to be provided. The Village will assign specific projects to the

Consultant on an as needed basis.

2. Term. This Agreement shall commence on August 28, 2023 and terminate August 28, 2026.

3. Payment. The Village shall pay Consultant the agreed upon hourly rates (Exhibit A) for the services provided. The Consultant shall submit invoices for payment at the address set below. Payments shall be due and owing by the Village in accordance with the terms and provisions of the Local Government Prompt Payment Act, 55 ILCS 505/1, et. seq.

4. Ownership. Any deliverables made available to the Village as part of the Services rendered herein by Consultant, including all software and programming (the "Deliverables"), shall become the exclusive property of the Village.

5. Indemnification. Consultant shall indemnify and hold harmless the Village, its officers, employees, agents and volunteers from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the performance of the services to be provided; provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom; and (ii) is caused in whole or in part by any wrongful or negligent act or omission of Consultant or anyone directly or indirectly employed by Consultant or anyone for whose acts it may be liable, except to the extent it is caused in whole or in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described herein. Consultant shall also protect, indemnify and hold and save harmless the Village, its officers, employees, agents and volunteers against and from any and all claims, costs, causes, actions, and expenses, including but not limited to legal fees incurred by reason of Consultant breach of any of its obligations under, or default of, any provision of this Agreement.

6. Insurance. Consultant shall provide the insurance coverage set forth below, and deliver to Village certificates of insurance upon request:

- A. Commercial General and Umbrella Liability Insurance (CGL):
 - (i) \$1 million per occurrence
 - (ii) \$2 million aggregate
- B. Professional Liability Insurance
 - (i) \$1 million per occurrence
 - (ii) \$1 million annual aggregate
- C. Auto Liability
 - (i) \$1 million per occurrence Combined Single Limit or

- (ii) \$1 million bodily injury per occurrence
- (ii) \$500,000 property damage

All Certificates of Insurance shall include the Village of Homer Glen as additional named insured, as well as the Village's officers, agents, employees and volunteers.

7. Relationship of the Parties. Consultant is and shall remain an independent Consultant. Nothing contained in this Agreement shall be construed to create an agency, employment relationship, or partnership between the parties. Consultant shall not, at any time, directly or indirectly, act as an agent, servant, or employee of the Village, nor shall it make any commitments or incur any liabilities on behalf of the Village without its express written consent. Consultant shall be responsible for: (a) the supervision, control, compensation, and health and safety of its own personnel; (b) the payment of all federal, state, and local taxes and all appropriate deductions or withholdings; (c) the payment or provision of any unemployment insurance benefits, state disability benefits, vacation, overtime or holiday pay, health, medical, dental or group insurance or any pension or profit sharing; and (d) obtaining any applicable business or other commercial licenses.

8. Confidentiality. Consultant agrees to keep and maintain all books and records and other recorded information required to comply with any applicable laws, including but not limited to the Prevailing Wage Act. Consultant agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the written consent of the Village. Consultant further agrees to keep as confidential any information belonging or relating to the Village which is of a confidential nature, including without limitation information which is proprietary, personal, required by law to be confidential, or relates to the business, operations or accounts of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the Freedom of Information Act or if already previously disclosed by a third party. Consultant acknowledges that the Freedom of Information Act, 5 ILCS 140/1 et seq. (the "Act") places an obligation on the Village to produce certain records that may be in the possession of Consultant. Consultant shall comply with the record retention and documentation requirements of the Local Records Act, 50 ILCS 205/1 et seq. and the Act and shall maintain all records relating to this Agreement in compliance with the Local Records Retention Act and the Act (complying in all respects as if the Consultant was, in fact, the Village). Consultant shall review its records promptly and produce to the Village within ten five (5) business days of contact from the Village the required documents responsive to a request under the Act. If additional time is necessary to comply with the request, the Consultant may request the Village to extend the time do so, and the Village will, if time and a basis for extension under the Act permits, consider such extensions.

9. No Assignment. Neither this Agreement, nor any of the rights and obligations arising under this Agreement, may be assigned by either party without the written consent of the other party.

10. Subcontracting. Consultant shall not be permitted to subcontract these services to

another service provider. All services shall be performed by Consultant.

11. Entire Agreement. Both parties acknowledge that they have read this Agreement, understand it, and agree to be bound by its terms and further agree that this entire agreement between the parties hereto which supersedes all prior agreements, written or oral, relating to the subject matter hereof. No modification or waiver of any provision shall be binding unless in writing signed by the party against whom such modifications or waiver is sought to be enforced.

12. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to its conflict of laws provisions. Any legal action or proceeding relating to this Agreement shall be instituted in the Circuit Court of Will County, Illinois. The Village and Consultant agree to submit to the jurisdiction of, and agree that venue is proper in, said court in any such legal action or proceeding.

13. Attorney's Fees. If litigation arises pursuant to this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the prevailing party.

14. Notice. Any notice required by this Agreement shall be sent by certified mail, return receipt requested, with sufficient postage attached thereto, and shall be deemed given on the date of receipt and shall be sent as follows:

Notice to the Village shall be addressed as follows:

Village of Homer Glen
Attention: Brett Westcott P.E., Village Engineer
14240 W. 151st Street
Homer Glen, IL 60491

Notice to Consultant shall be addressed as follows:

Robinson Engineering, Ltd.
Attention: Dana E. Ludwig, PE CFM CPESC
10045 W. Lincoln Highway
Frankfort, IL 60423

15. Severability: In the event that any Court of competent jurisdiction finds or declares any word, phrase, clause, sentence, paragraph, provision or section of this Agreement to be void or unconstitutional, the remaining provisions of this Agreement shall continue in full force and effect.

{signature page follows}

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed as of the date first above written.

VILLAGE OF HOMER GLEN,
an Illinois municipal corporation

By:  _____

Title:

Robinson Engineering, Ltd.

By:  _____

Title:

CEO

EXHIBIT A



Invoices for work will be submitted to the Village on a monthly basis or other agreed upon frequency. Compensation for services rendered will be invoiced on an hourly basis according to the attached Standard Hourly Rates.

- Our rates are inclusive of miscellaneous overhead costs. We do not charge for mileage, postage, or printing for standard services. Any additional charge for large volume printing will be discussed prior to assessing a charge.
- We do not have a premium charge for overtime hours; however, we do have premium charges for serving as an expert witness or assisting in legal matters.
- Standard Hourly Billing Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit. The Standard Hourly Rates will be held for the contract period of three years.
- Our staff keeps time sheets accurate to the 15-minute interval; minimum time invoiced is one (1) hour after accumulating smaller increments of time.
- Our standard terms and conditions are attached herein.
- Robinson Employees will not conduct normal work hours on the following holidays:
 - 2023: January 1, May 29, July 4, September 4, November 26 & 27, and December 25.
 - 2024: January 1, May 27, July 4, September 2, November 28 & 29, December 25
 - 2025: January 1, May 26, July 4, September 1, November 27 & 28, December 25
 - 2026: January 1, May 25, July 4, September 7, November 26 & 27, December 25

We wish to emphasize that our firm has long had a philosophy of being flexible in engineering agreement terms in order to best serve our client communities and will continue this approach with the Village of Homer Glen. We will carefully approach each task and project with an understanding of the Village's objective and strategize an efficient means to completion for each task and project.

Classification	Rate
Principal Engineer 1	\$213.00
Senior Project Manager 1 / 2	\$193.00 - \$202.00
Senior Engineer 1 / 2 / 3	\$166.00 - \$190.00
Project Engineer 1 / 2 / 3 / 4	\$133.00 - \$163.00
Project Manager 1 / 2 / 3	\$142.00 - \$163.00
Senior Project Scientist	\$160.00
Engineering Technician	\$135.00
Chief Land Surveyor	\$172.00
Land Surveyor 1 / 2 / 3	\$128.00 - \$158.00
Surveying Technologist 1 / 2	\$113.00 - \$128.00
Senior Planner	\$162.00
Planner	\$135.00
Grant Writer 1 / 2	\$95.00 - \$115.00
Project Developer 1 / 2 / 3	\$113.00 - \$177.00
GIS Coordinator	\$168.00
GIS Developer	\$139.00
GIS Technologist	\$111.00
CAD Manager	\$160.00
CAD Designer	\$140.00
CAD Technologist 1 / 2	\$105.00 - \$121.00
Resident Engineer 1 / 2 / 3	\$133.00 - \$165.00
Resident Engineering Rep 1 / 2 / 3	\$137.00 - \$148.00
Field Superintendent	\$180.00
Assistant Field Superintendent	\$170.00
Field Crew Chief	\$133.00
Field Crew Member 1 / 2	\$83.00 - \$101.00
Operations Manager	\$150.00
Operations Coordinator	\$108.00
Operator 1 / 2 / 3	\$92.00 - \$104.00
IT Coordinator	\$152.00
IT Technologist	\$113.00
Administrative 1 / 2	\$83.00 - \$95.00
Project Administration	\$110.00
Intern	\$55.00

- Rates are subject to revision on or after 1/1/2024.
- Reimbursable Expenses at a factor of 1.10. Sub-Consultant Fee Markup at 10%