



HOMER GLEN

Electrical or Solar Permit Application

Phone: 708-301-1301

Email: buildingdepartment@homerglenil.org

(Please print legibly)

Owner's Name: _____ Phone #: _____

Address: _____

Owner's E-Mail: _____

Residential: _____ Commercial: _____ EV Charger: _____

New Service: _____ Upgrade: _____ Solar Panels: _____

Service size being installed: _____ Total Cost of Improvement: \$ _____

Will there be any other electrical work? If so, explain: _____

Contractor's Company Name: _____ Phone #: _____

Contractor's E-Mail: _____

Electrical Sub-Contractor: _____ Phone #: _____

Submittal Requirements:

- Copy of Contract
- A letter of intent from the electrician on company letterhead
- Three sets of detailed plans of sufficient clarity to fully define the work to be performed (solar/ev-charger)
- A structural support letter from a Structural Engineer or Architect (solar)
- Types of Payment Accepted: Visa/Mastercard/Discover, Check, Debit Card or Money Order

Electrical Guidelines

Contractor Registration:

- All contractors working within the Village of Homer Glen are required to be registered (when a permit is required). No permits will be issued if the contractor is not registered.
- If you are doing work as the homeowner/property owner, registration will not apply.
- A signed affidavit for electrical/plumbing will apply.

Construction Hours:

All construction work performed within the Village of Homer Glen, including building and development activities, clearing of land, excavation, repair, maintenance and demolition, loading and unloading of materials and equipment, are restricted to the following hours:

Monday to Saturday: 7:00 AM to 7:00 PM

Sunday: 8:30 AM to 5:00 PM

Legal Holidays: 8:30 AM to 5:00 PM

See Construction Hours Ordinance --- Available at www.homerglenil.org

Inspection Requirements:

- Two working days' notice is required for all inspections, and must be requested by 2:00 PM to receive a next day inspection (if available.) Please have your permit number available when you call for an inspection.
- The first inspection must be completed within 6 months or the permit is void.
- A final inspection is required for all building permits and must be completed within a year's time. If the final inspection is not done within a year, the permit will expire and must be renewed.

CALL JULIE:

Please call JULIE (811) to locate and mark all underground facilities on the property prior to any type of digging.

Guidelines:

- All installations, conduits sizes, wire sizes and other provisions shall be per the 2023 National Electric Code.
- All outside service conduits including the entrance conduit to the panel shall be galvanized rigid conduits, aluminum rigid conduit or IMC.
- All services shall be installed with a main breaker in the electrical panel. An outside service disconnect breaker is required at the meter.
- The electrical panel must be grounded to the street side of the water meter with a bonding jumper directly across the meter.

- Where rework or rewiring of any building or structure is 50% or more, then all wiring in the entire structure shall be installed as per the currently adopted electrical code.
- Install grounding bushings with bonding jumper when using eccentric knockouts.
- All branch circuits must be identified in panels.
- Unused openings in boxes, equipment cases etc. shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.
- Where outlets are added or replaced in bathrooms, countertops, islands in kitchens, general purpose receptacles in basements, garages, or outdoor receptacles, they must be GFI protected.

NOTE: All building permits are pursuant to the Village of Homer Glen Building, Zoning and Stormwater Ordinances. If you have not begun construction within one hundred and eighty (180) days from issuance or if construction is not complete within one (1) year of issuance, your permit is void. A monetary penalty will be assessed, if Final Inspections are not scheduled. Final inspections must be scheduled and passed to complete your permit within the year that your permit is valid. If the job is not complete within the time frame, you will need to file for an extension.

The Building Permit Fee is non-refundable.

I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.

Signature: _____ Date: _____